

## PHILIPPINE NORMAL UNIVERSITY The National Center for Teacher Education OFFICE OF THE UNIVERSITY PRESIDENT

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September 4, 2023

## UNIVERSITY MEMORANDUM

No. <u>179</u> Series of 2023

TO: The PNU System

**SUBJECT:** The University Academic Calendars for Academic Year 2023-2024

OFFICIAL RELEASE
UNIVERSITY ARCHIVES AND
RECORDS MANAGEMENT UNIT

The Board of Regents approved through PNU BOR Resolution No. R-12, series of 2023 dated July 12, 2023 and confirmed through PNU BOR Resolution No. U-3619, s. 2023 on August 9, 2023 the University Academic Calendars for the Undergraduate Level as well as the Graduate and Post-Baccalaureate Levels. The calendar defines the official dates and time frame of University events for the entire school year in three-term (trimester) format to serve as a guide and reference for the Campuses, Colleges, Institutes, Faculties, and concerned Offices when planning for various academic activities.

Please be reminded that the University Academic Calendars are subject to change without prior notice due to unforeseen circumstances such as possible shifts in the observance of local or national holidays, declaration of suspension of classes within the locality, or other emerging concerns. In addition, the PNU Campuses may adjust their respective calendars based on the previously mentioned reasons. When these occur, the University President, through the recommendation of the Vice President concerned, reserves the right to make arrangements for the benefit of the students and classes that are affected.

An online copy of the University Academic Calendar shall be made available at the PNU website for the information and guidance of the PNU Community and the general public.

The corresponding Governing Board Resolutions are attached, for your information and reference.

Widest dissemination to all concerned is advised.

Your usual cooperation and support are enjoined.

BERT JAZMIN TUGA, PhD
President

Cc: Vice Presidents FDPs











801-1000



## **UNDERGRADUATE ACADEMIC CALENDAR - AY 2023-24**

ACTIVITY	TERM 1	TERM 2	TERM 3	SPECIAL TERM
First Day of Faculty Service	Sept. 22, 2023 (F)	Jan. 13, 2024 (S)	Apr. 13, 2024 (S)	-
Last Day of Official Service of Faculty	Dec. 21, 2023 (Th)	April 12, 2024 (F)	July 21, 2024 (Su)	-
ENROLMENT				
Enrolment Period – 1st	Aug. 22-25, 2023	Dec. 11-15, 2023	Mar. 11-15, 2024	
Enrolment Period – 3rd Year	Aug. 29-30, 2023	Dec. 11-15, 2023	Mar. 11-15, 2024	July 1-2, 2024
Enrolment Period – 2nd & 4th Year	Aug. 31-Sept. 1, 2023	Dec. 11-15, 2023	Mar. 11-15, 2024	July 1-2, 2024
ORIENTATION/ ONBOARDING				
UG Orientation of New Students	Sept. 22, 2023 (F)			
UG Reorientation of 2nd to 4th Year Students	Sept. 27, 2023 (W)			
FIRST AND LAST DAY OF CLASSES				
Pre-Term	Sept. 22-24, 2023	Jan. 13-15, 2024	Apr. 13-16, 2024	-
First Day of UG Classes	Sept. 25, 2023 (M)	Jan. 16, 2024 (T)	Apr. 17, 2024 (W)	July 17, 2024 (W)
Last Day of UG Classes	Dec. 21, 2023 (Th)	Apr. 12, 2024 (F)	July 12, 2024 (F)	Aug. 9, 2024 (F)
DROPPING				
Last Day of Dropping of Courses	Oct. 31, 2023 (T)	Feb. 20, 2024 (T)	May 29, 2024 (W)	July 29, 2024 (M)
FINAL EXAMINATIONS				
Final Examination	Dec. 21, 2023 (Th)	Apr. 12, 2024 (F)	July 12, 2024 (F)	Aug. 9, 2024 (F)
ENCODING OF GRADES				
Last Day of Finalizing Grades	Jan. 26. 2024 (F)	Apr. 26, 2024 (F)	July 25, 2024 (Th)	Aug. 23, 2024 (F)
FACULTY EVALUATION				
Online Faculty Evaluation	Nov. 3-Dec. 3, 2023	Feb. 20-Mar. 20, 2024	May 30-June 30, 2024	July 29-Aug. 2, 2024
ADMISSION				
Application Period PNUAT		Nov. 6, 2023-Jan. 31,	Mar. 11-Apr. 30, 2024	
PNUAT (UG Admission Test) Batch 1	Apr. 2, 2023			
PNUAT (UG Admission Test) Batch 2	June 11, 2023			
READMISSION				
Last Day of Application for Readmission	Aug. 15, 2023	Dec. 5, 2023	Mar. 20, 2024	-
Last Day of Requesting for Readmission	Aug. 8, 2023	Nov. 28, 2023	Mar. 13, 2024	-
Documents				
GRADUATION				
Last Day for Application for Graduation	Feb. 9, 2024 (F)	May 10, 2024 (F)	July 26, 2024 (F)	-

Gawad Parangal			TBA	
Torch Ceremony			TBA	
Baccalaureate			TBA	
Graduation Date - PNU Main Campus	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA	
Graduation Date - PNU North Luzon	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA	
Graduation Date - PNU South Luzon	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA	
Graduation Date - PNU Visayas	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA	
Graduation Date - PNU Mindanao	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA	
OTHER IMPORTANT DATES				
Welness Break and ePNU Maintenance	Oct. 30-31 to Nov. 3, 2023	Feb. 21-23, 2024	May 27-29, 2024	
Start of Co-curricular Activity Ban	Dec. 11-22, 2023	Apr. 1-13, 2024	July 1-13, 2024	
Christmas Break	Dec. 22, 2023-Jan 12, 2024			
Finishing School 1		ITL	ITL	
Finishing School 2		ITL	ITL	
Career Fair			Aug. 1-3, 2024	
PVP Calculation & Projections				
22 Days PVP SY 2022-23	Dec. 22, 2023-Jan. 12, 2024			
14 PVP Days for Faculty			July 22-Aug. 4, 2024	
70 PVP Days for Faculty			Nov. 7, 2024-Jan. 15, 2025	

NOTE: The University President is hereby granted authority to approve changes in the schdules, as necessary

## **GRADUATE AND POST-BACCALAUREATE ACADEMIC CALENDAR - AY 2023-24**

ACTIVITY	TERM 1	TERM 2	TERM 3	SPECIAL TERM
First Day of Faculty Service	Sept. 22, 2023 (F)	Jan. 13, 2024 (S)	Apr. 14, 2024 (Su)	
Last Day of Official Service of Faculty	Dec. 21, 2023 (Th)	Apr. 13, 2024 (S)	July 21, 2024 (Su)	
ENROLMENT				
Enrolment Period – PhD/ PB	Aug. 10-12, 2023	Dec. 7-9, 2023	Feb. 29; Mar. 1-2,	July 1-2, 2024
Enrolment Period – MA Programs	Aug 17-19, 2023	Nov. 29, Dec 1-2, 2023	Mar. 7-9, 2024	July 1-2, 2024
Last Day of Payment of Tuition Fees (Cashier)	Sept.12, 2023	Dec. 6, 2023	Mar. 13, 2024	
Dissolution, Adding, Changing and Application for	Sept. 9, 2023 (S)	Jan. 6, 2024 (S)	Apr. 6, 2024 (S)	
Special Class				
ORIENTATION/ ONBOARDING				
Orientation for New and Continuing Students	Oct. 7, 2023 (S)	Jan. 27, 2024 (S)	Apr. 27, 2024 (S)	
FIRST AND LAST DAY OF CLASSES				
Pre-Term	Sept. 22-24, 2023	Jan. 13-14, 2024	Apr. 14-17, 2024	-
First Day of Classes	Sept. 25, 2023 (M)	Jan. 15, 2024 (M)	April 18, 2024 (Th)	July 17, 2024 (W)
Last Day of Classes	Dec. 21, 2023 (Th)	Apr. 13, 2024 (S)	July 11, 2024 (Th)	Aug. 9, 2024 (F)
FINAL EXAMINATIONS				
Final Examination	Dec. 21, 2023 (Th)	Apr. 12, 2024 (F)	July 12, 2024 (F)	Aug. 9, 2024 (F)
DROPPING/ MIDTERM				
Last Day of Dropping of Courses	Oct. 30, 2023 (M)	Feb. 19, 2024 (F)	May 23, 2024 (Th)	July 29, 2024 (M)
ENCODING OF GRADES				
Finalizing of Grading Sheets	Jan. 26. 2024 (F)	Apr. 26, 2024 (F)	July 25, 2024 (Th)	Aug. 23, 2024 (F)
FACULTY EVALUATION				
Online Faculty Evaluation	Nov. 3-Dec. 3, 2023	Feb. 20-Mar. 20, 2024	May 30-June 30, 2024	July 29-Aug. 2, 2024
ADMISSION				
Application Period CTPST/GCAT	June 19-July 22, 2023	Sep. 18-Oct. 21, 2023	Dec. 18-Jan. 13, 2024	
Admission Tests – CTPAT	Aug. 6, 2023	Nov. 5, 2023	Jan. 28, 2024	
Admission Tests – GCAT – PhD	Aug. 6, 2023	Nov. 5, 2023	Jan. 28, 2024	
Admission Tests – GCAT – MA	Aug. 6, 2023	Nov. 5, 2023	Jan. 28, 2024	
READMISSION				
Last Day of Application for Readmission	Aug. 15, 2024	Dec. 5, 2023	Mar. 20, 2024	
Last Day of Requesting for Readmission Documents	Aug. 8, 2023	Nov. 28, 2023	Mar. 13, 2024	
COMPREHENSIVE EXAMINATION				
Comprehensive Examination	CGSTER	CGSTER	CGSTER	
GRADUATION				
Last Day of Oral Defense	Dec. 20, 2023	Apr. 12, 2024	45483	Aug. 8, 2024
Last Day of Submission of Bound Copies of Thesis/	Feb. 9, 2024 (F)	May 10, 2024 (F)	July 26, 2024 (F)	Aug. 16, 2024 (F)
Dissertation				

Last Day of Application for Graduation	Feb. 9, 2024 (F)	May 10, 2024 (F)	July 26, 2024 (F)
Gawad Parangal			TBA
Torch Ceremony			TBA
Baccalaureate			TBA
Graduation Date - PNU Main Campus	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA
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Graduation Date - PNU Visayas	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA
Graduation Date - PNU Mindanao	Mar. 1, 2024 (F)	May 24, 2024 (F)	TBA
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Career Fair			Aug. 2-3, 2024
PVP Calculation & Projections			
22 Days PVP SY 2022-23	Dec. 22, 2023-Jan. 12, 2024		
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